**FAIR BOARD MEETING**

**DATE: Tuesday, October 15, 2019**

**TIME: 5:30 pm**

**LOCATION: BLG 4**

**ATTENDEES:**

|  |  |
| --- | --- |
| 🞏 **Jeff Wade, Chair**  🞏 Michael Everts  🞏 Ann Marie Moran  🞏 Kelton Jensen | 🞏 **Brenda York, Vice Chair**  🞏 K.C. McLaughlin  🞏 Tawnya Dykstra  🞏 Scott MacFarlane (Commission Liaison) |

**AGENDA:** *(subject to change at the discretion of the Board)*

***Time Topic Presenter***

**5:30 pm 1.0 Welcome** Jeff Wade

531 1.1 Pledge of Allegiance

533 1.2 Call for Attendance

**Jeff Wade, Brenda York, Ann Marie Moran, K.C. McLaughlin, Tawnya Dykstra in attendance.**

5:34pm 1.3 Review & Approval of Minutes for 8/20/19 and 9/17/19 meetings

**Ann Marie motion to approve both months minutes, Brenda York second. Passed unanimously.**

**5:35pm 2.0 Call for Public Comment** Jeff Wade

**None**

**5:36pm 3.0 Presentation**

**None**

**5:37pm 4.0** **Gallatin County Commission Report**  Scott MacFarlane

**None**

**5:38pm 5.0 4H Report** Kelton Jensen

**None**

**5:39pm 6.0 Financial Report – submitted Aging report, Low Country is late** Rachel May

**Submitted Aging Report – Low Country may be turned over to collections but otherwise there are no concerns.**

**5:40pm 7.0 Marketing/Sponsorship Report** Dennis Voeller

**Interviewed 4 of 11 applicants, will make an offer this week. Good range of talent. Will be making a decision and present a job offer this week.**

**5:48pm** **8.0 Competitive/Office Report** Dennis Voeller

**Working with County Communications to recruit superintendents. If board has any insight or contacts please advise.**

**5:50pm 9.0 Operations Report**  Dennis Voeller

**Kole has been working on rfp for approved equipment purchases. Worked the weekend and has a new baby.**

**5:55pm** **10.0 Manager Report** Dennis Voeller

**Pathways Project at COB for final review. Etix and Romeo Entertainment Group have been retained for 3 years.**

10.1 Fair

* open gates daily at 11am, close Sunday at 6pm

**Management recommends developing a lunch program to accommodate vendor and young families. Fair staff will move in that direction with board permission.**

* rate structure for concerts

**Management recommends the development of rate structure to upgrade the talent. Management requests permission to move ahead. Staff directed to make presentation for vote at the November meeting. Board agrees.**

* Bronze Bonanza

**Management recommends the elimination of the jackpot show prior to fair. Fair loses $8500 each year without labor. Board agrees.**

10.2 Interim

* Baseball wants to sign the back of the scoreboard at Heroes Field. They will research compliance with City of Bozeman for future presentation.

**American Legion is checking with COB sign code.**

**Heather Demorest, GCHD, will present a draft ‘tobacco free’ policy for board consideration. Management asks that revenue be maintained, staff not be required to enforce. Board discussion suggests ‘tobacco use’ areas and signage.**

**Dir. Wade advised those in attendance that Heather was informed that the fairgrounds board would make a recommendation to the commission. Dir. Moran indicated that she didn’t feel that it was her place to make a recommendation to the commission, instead, Heather should make a presentation to the commission. Dir. Wade asked if it was practical to develop. Dir. McLaughlin asked if there have been any complaints- Dir. Wade indicated that he had received one during the fair. Dir. Dyskstra indicated that the surveys that Heather provided were very limited and non-representative of the general population.**

**11.0 Business Items** Jeff Wade

11.1 Other

11.2 Confirm next board meeting – November 19 2019

**Next board meeting date confirmed.**

**Dir. Wade advised the board that he will be resigning from the fairgrounds board at the end of December. Dir. Wade advise that the board can be restructured at that time instead at the January 2020 meeting.**

**Vice Chair York asked that we discuss a different meeting schedule suggests April, May, June, July. Dir. Moran asked that the board confirm what its role is in the running of the fairgrounds. Dir. Moran asked that Commissioner MacFarlane be advised of the need for his attendance at the fairgrounds board meetings. Dir. Wade agreed. Manager will bring it up at his next commissioner meeting.**

**6:08:08 12.0 Adjournment** Jeff Wade