







DATE: Tuesday, December 20, 2016
TIME: 5:30 pm
LOCATION: Fairgrounds Office – Conference Room

Note: These minutes provide only a part of the official record. The remainder of the official record is in the audio recording of the meeting. Section 2-3-212, MCA. The audio recording is upon request.

AGENDA (subject to change at the discretion of the Board)

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
05:30:22 PM (00:00:03)		
1.0	Welcome	Jeff Wade
1.1	Pledge of Allegiance	
1.2	Call for Attendance	
	<i>Present were Fair Board Members: Chairman Jeff Wade, Vice-Chair Brenda York, Michael Everts, Ann Marie Moran, Tim Stefan and Conrad Anker; Commissioner Don Siefert; Fairgrounds Staff: General Manager Lori Cox, Facilities Director Dennis Voeller, Secretary Linda Blomback; Guests: BAHA Rep Dennis Steinhauer. Absent was Fair Board Member K.C. McLaughlin.</i>	
1.3	Review & Approval of Minutes:	
	4-19-16 Minutes	
	<i>Approved Brenda York; seconded Conrad Anker; Unanimous for, motion carries</i>	
	9-20-16 Minutes	
	<i>Approved Michael Everts; seconded Conrad Anker; Unanimous for, motion carries</i>	
	10-18-16 Minutes	
	<i>Approved Ann Marie Moran; seconded Michael Everts; Unanimous for, motion carries</i>	
	11-15-16 Minutes	
	<i>Approved Michael Everts; seconded Brenda York; Unanimous for, motion carries</i>	
05:32:56 PM (00:02:37)		
2.0	Public Comment-None	Jeff Wade
05:33:05 PM (00:02:46)		
3.0	Presentations	
3.1	Gallatin County Commission Report	Don Seifert
3.2	BAHA Update	Dennis Steinhauer
	<i>Ice Barn should be fully enclosed & ice made in January.</i>	
	<i>Discussion:</i>	
	<ul style="list-style-type: none"> <i>Tim update from Chelsea Schmidt, Gallatin Ice Foundation-Ribbon cutting January 12</i> <i>Year round ice will be dependent on insulation in a future phase; no ice during Fair</i> <i>Future access on north side</i> 	
05:42:14 PM (00:11:55)		
4.0	Financials	Lori Cox
4.1	Aging Report  	
	<ul style="list-style-type: none"> <i>AJSA</i> <i>Gold Creek Cellular/Verizon monthly payments</i> <i>MSU Extension prorated</i> 	

- 4.2 Revenues  
- *Tracking very close to FY16*
 - *Increase in wedding reception rentals*
 - *New social media agent coming this spring*

Expenses  



- *New County financial software will improve future reports (not expected until 2018)*
- *On track for fiscal year*
- *Waiting for taxes before P & L report*

[05:54:06 PM \(00:23:47\)](#)

5.0 Interim Activities

5.1 Multipurpose Building

Lori Cox

5.1.1 Presentation of Populous Report  

Discussion:

- *Dirt floor vs concrete*
- *Dirt "window" option*
- *Exhibit Buildings future use*

5.1.2 Order of Plan: PAR, Feasibility Study (MSU), Renderings

- *PAR- preliminary being done in house (suggested that certification may be needed)*
- *Feasibility study by Gary Bishop's MSU College of Business class*
- *RFP for renderings*
- *Cost estimates: High level renderings- approx \$20,000*

5.1.3 Voter Approval for Loan

- *Due to loan being over \$2 million, required approval from voters to secure loan*
- *Options: Include with Zinke special election ballot (late April) or school bond ballot (May)*

[06:52:30 PM \(01:22:11\)](#)

5.2 Update on Rifle Club Meeting

Lori Cox

- *Bringing Greenway Range up to other facility rent standards*
- *Unclear as to intent of Rifle Club going forward*

5.3 CIP Report

Dennis Voeller

- *\$16,260 fencing; \$18,000 water improvements; \$6,500 electrical improvements; \$17,500 garage doors in Haynes; equipment repairs; CV-6 bay improvements; \$6,800 boiler in Haynes*

[06:56:28 PM \(01:26:09\)](#)

6.0 Big Sky Country State Fair

Lori Cox, Dennis Voeller

6.1 Final Programming Expectations (see addendum)

6.2 Early Expense Projections

6.3 Final Admissions Commentary – Vote during Business Items

[07:01:32 PM \(01:31:13\)](#)

7.0 Business Items

Jeff Wade

7.1 Admissions Vote -- \$10 adult; \$3 youth

Approved Tim Stefan; seconded Conrad Anker; Unanimous for, motion carries

Announcements:

IAFE and RMAF awards received

- *Chairman: Tim Stefan nominated Jeff Wade; Ann Marie Moran moved to close nominations; Unanimous for, nomination stands*
- *Vice Chairman: Ann Marie Moran nominated Brenda York; Michael Everts moved to close nominations; Unanimous for, nomination stands*

Other discussion/announcements

- *Fair Board renewals*
- *Alcohol RFP at County Attorney's office*
- *Two vacancies for board positions*
- *Timeline for ballot submission*
- *Bylaw review – vote in January*

07:19:13 PM (01:48:54)

8.0 Adjournment

Jeff Wade