

DATE: Tuesday, September 18, 2018  
 TIME: 5:30 pm  
 LOCATION: BLG 4

**AGENDA:** *(subject to change at the discretion of the Board)*

<i>Time</i>	<i>Topic</i>	<i>Presenter</i>
<a href="#">05:31:10 PM (00:00:06)</a>	<b>1.0 Welcome</b>	Brenda York
	1.1 Pledge of Allegiance	
	1.2 Call for Attendance	
	Present were Fair Board Members: Vice-Chair Brenda York, Ann Marie Moran, Kelton Jensen, Tawnya Dykstra, Michael Everts & K.C. McLaughlin; Fairgrounds Staff: General Manager Dennis Voeller, Finance Manager Rachel May, Office Manager & Board Secretary Linda Blomback.	
	Absent were: Chairman Jeff Wade & Commissioner Joe Skinner.	
	1.3 Review & Approval of Minutes of August 21, 2018 meeting	
	<b><i>Ann Marie Moran made a motion to approve.</i></b>	
	<b><i>Kelton Jensen seconded.</i></b>	
	<b><i>Unanimous for, motion carries.</i></b>	
<a href="#">05:32:12 PM (00:01:08)</a>	<b>2.0 Call for Public Comment - None</b>	Brenda York
<a href="#">05:32:19 PM (00:01:15)</a>	<b>3.0 Gallatin County Commission Report – No Report</b>	Joe Skinner
<a href="#">05:32:23 PM (00:01:19)</a>	<b>4.0 4H Report</b>	Kelton Jensen
	<ul style="list-style-type: none"> <li>• <i>Thanks to the Fairgrounds they now have a new sign in front of their office.</i></li> <li>• <i>Josh, their Ag Agent, is working with the Master Gardeners to do some landscaping/demonstration garden by the Extension Office.</i></li> </ul>	
<a href="#">05:33:42 PM (00:02:38)</a>	<b>5.0 Financial Report</b>	Rachel May
	5.1 Aging	
	<ul style="list-style-type: none"> <li>• <i>Ann Dixon’s bad debt has been written off, she is no longer allowed to rent.</i></li> <li>• <i>Process started with a Helena collections agency on the unpaid balance for the Welshire wedding.</i></li> </ul>	
	5.2 End of Year Financial	
	<ul style="list-style-type: none"> <li>• <i>Net income for FY18 is \$104,669.89 (for comparison, FY15 income was \$-3,058.03 and has increased each year from then)</i></li> <li>• <i>Reminder FY18 budget includes the 2017 Fair</i></li> <li>• <i>14% facility rental increase</i></li> </ul>	
	5.3 FY19 Budget Approved	
	<ul style="list-style-type: none"> <li>• <i>Fairgrounds’ final breakdown will be brought to next month’s meeting</i></li> </ul>	
	<b>6.0 Marketing/Sponsorship Report – No Report</b>	Carrie Gilman

[05:43:43 PM \(00:12:39\)](#)

**7.0 Competitive/Office Report**

Linda Blomback

- *Open Class superintendent meetings will begin in Oct. We are also looking for two new superintendents.*
- *Fall updating of files and cleaning/reorganizing storage area.*

[05:47:10 PM \(00:16:06\)](#)

**8.0 Operations Report – No Report**

Kole Kuntz

[05:47:28 PM \(00:16:24\)](#)

**9.0 Manager Report**

Dennis Voeller

- 9.1 *Reminder that Cannery District would like to present at October meeting*
- *Cannery District is interested in using part of Oak Parking Lot.*
  - *HRDC re-contacted us about their geo-dome new concept for a warming shelter. They are also interested in presenting in October.*
  - *Discussion: General board consensus that they would like to hear HRDC presentation in October.*
- 9.2 *Budget items recap  
FY19 capital projects overview*
- 9.3 *Marketing/Sponsorship position*
- *County Procurement Department required a proposal be sent to at least three marketing firms. That was accomplished with none submitting a proposal as none of them offer sponsorship support. New contract has been submitted for Carrie Gilman.*
- 9.4 *Fair Update:*
- *Lee Nuss will be returning as Livestock Superintendent*
  - *Looking for Jr Livestock superintendent*
  - *Jim Harrison with Rocky Mountain Shows will be handling all of the Commercial Exhibitors for 2019 Fair.*
  - *Met with Director Jensen about Fair's relationship with 4-H. Will be sitting in on some 4-H meetings to help with communication.*
  - *Signed an agreement with the entertainment agency who has sent a list of acts that are available during our dates.*

[06:17:47 PM \(00:46:43\)](#)

**10.0 Business Items**

Brenda York

- 10.1 *Motion to adopt new bylaw adopting resolution reducing number of board seats to seven (7).  
**K.C. McLaughlin made a motion to accept the change in bylaw to drop down to seven members to have quorum.**  
**Tawnya Dykstra seconded.**  
**Unanimous for, motion carries.***
- 10.2 *Confirm next board meeting – October 16 2018*
- 10.3 *Other Items-Multipurpose building:*
- *Ann Marie Moran requested an update on the building.*

- *Dennis Voeller responded that the Fairgrounds were pursuing a funding mechanism and economic impact statement by procuring the services of NRMEDD who should be delivering the economic impact statement in October. Their research into funding mechanisms included a Private Public Partnership which was not agreed to by the County. Commissioner Skinner reported in a previous meeting that no capital project of this type would be considered for the vote of the people until the Law & Justice Center was approved. When the City decided to go its own way with their Law & Justice Center and the County deferring to the City to have their vote this fall, it delayed any potential vote for us at least two years.*
- *Discussion:*
  - *Has the Board decided on what type of building they want?*
  - *If a building was built with the \$2 million loan through the County, does it build what we need?*
  - *The multi-purpose building is on the capital improvement list but it is down the list 10 years.*
  - *The Board needs to decide if they want to be in the wedding and convention business or the ag business. It makes a difference in whether the flooring is concrete or dirt.*
  - *Request clarification from Commissioner Skinner.*
  - *Would \$2 million build a 50,000 sf building with restrooms, concessions, climate control and lighting?*
  - *Possibility of building it in phases.*
  - *Can we create a sub-committee who can research and discuss the options?*
- *Next steps: Dennis will follow-up with the commissioners and send out the business plan; Brenda will request that it be on next month's agenda.*

[06:50:01 PM \(01:18:56\)](#)

## **11.0 Adjournment**

Brenda York